

FRWS Aftercare Agreement

My Child(ren) _____ will be attending the (circle one): Castle Time (Pre/K program) or the Afternoon Program (Grade School). Aftercare is available from 12:30 p.m. to 5:30 p.m. We will need care on the following days:

Monday: from _____ to _____
Tuesday: from _____ to _____
Wednesday: from _____ to _____
Thursday: from _____ to _____
Friday: from _____ to _____

I agree to pay the rate of \$5.50/hour for either program (please note: no discount is given for picking up on the ½ hour – eg. 12:30 – 3:00 costs \$15.00.) Payment will be made in advance on the first of each month. Any additional hours used will be paid in full at the end of the month. No refund is available for hours not used during the month. Drop-in fees are \$6.50 an hour.

I agree to sign my child out daily. Afternoon Program children must be signed in each day they will be using the program as well as be signed out.

I understand that I must pick my child up by the agreed upon time each day as listed above. I agree that if I am 1 minute late to pick up my child, I will be charged \$5.00 for the next full hour of aftercare.

Time is monitored by the clock in the school office.

If I am more than fifteen minutes late, the staff will call the given phone numbers in case of emergency. Parents who arrive more than 15 min. late will be assessed a late charge of \$10.00 for the first 5 minutes and \$1.00 per minute for all additional time. The Board will bill all late fees. The fee will be waived when a genuine emergency has made the parent late. We suggest that in the case of a genuine emergency the parent give to the inconvenienced staff a monetary compensation and a word of gratitude. If no one can be reached within 45 minutes, the staff will then call the police and ask that the child be placed in protective custody (per Social Services Requirements). I agree to call the school in case of extreme emergency (eg. car accident, death, or dismemberment) and inform the attendant of the circumstances (303)384-0139.

I understand that if I am late 3 times the school has the right to revoke my child's eligibility for the Castle Time or Afternoon Program.

Signed _____ Date _____

Parent or Guardian of _____

Requirements:

You will need to provide a crib size sheet to put over a mat, a small pillow, a small blanket in a plain or neutral color. All of this should be stored in a large pillowcase that is plain or neutral in color without a pattern. Please keep it small as we have limited storage area. Also try and attach your child's symbol and name to help make it more recognizable. Mats are provided by the school.

Include a lunch and afternoon snack with your child each day that they attend. **Please note this meal is to constitute 1/3 of your child's daily nutritional requirements.** Also provide sunscreen (labeled with name) for outside play.